



MOVING GUIDE

CURRENT ADDRESS: _____
NEW HOME ADDRESS: _____
CLOSING DAY: _____ MOVING DAY: _____

3 WEEKS BEFORE MOVE

- Plan Your Move: Hire/schedule movers, moving truck and/or family/friends to help.
- Request time off at work or if necessary, submit resignation or transfer paperwork.
- De-Clutter: Donate and throw away items and clothing. Organize for a smooth move.
- Get Your Packing Supplies Together: Boxes, packing tape, sharpies and/or labels, bubble-wrap/newspapers/grocery bags to wrap breakables in.
- Start packing. Pack seldom used things first. *(See our Packing Hacks on the last page.)*
- Make plans for child and pet care on moving day.
- Contact your child's school and notify of move. Plan for transfer if necessary. To determine which school your child will attend and to learn more about enrollment, contact USD 265 Goddard Public Schools: (316) 794.4000 | GoddardUSD.com
- If you haven't already, get your homeowner's insurance policy started and let them know the details of closing and moving days. If you were renting, let them know when to discontinue coverage.
- Eat what's in your fridge and pantry. You don't want to move a bunch of food.
- Stop/don't buy anything in bulk until you're in your new home.
- Schedule cleaning service or make a plan for cleaning your current residence after moving day.
- If you're moving a long distance, schedule a car tune up before the trip/move.
- Setup utility **starts** for the day of closing on your new home and **stops** at your current residence for the day after you move (to give yourself a buffer):
 - ELECTRICITY** | Confirmation # & Notes: _____
Provider @ New Home: Evergy | (800) 383.1183
 - WATER** | Confirmation # & Notes: _____
Provider @ New Home: Wichita Public Works | (316) 265.1300
 - TRASH SERVICE** | Confirmation # & Notes: _____
 - INTERNET & TV** | Confirmation # & Notes: _____
 - GAS** | Confirmation # & Notes: _____
Provider @ New Home: Kansas Gas Service | (800) 794.4780

2 WEEKS BEFORE MOVE

- Gather payment for moving and withdraw cash to have during moving day.
- Refill important prescriptions.
- If necessary, close/transfer bank accounts and empty safe deposit boxes.
- If you're taking any appliances, ready them for the move as much as possible.
- Change your address to ensure you don't lose important mail.
moversguide.usps.com | (See the Address Change Checklist on the next page.)

WEEK OF THE MOVE

- Confirm all closing and moving details and plans. Let your New Home Specialist know when you're planning to move.
- Backup and/or make copies of all hard drives & essential documents.
- If applicable, clear out your gym locker, lockers/cubbies at daycare/school, desk at work and any other places you might have stored your family's belongings.
- Finish packing.
- Pack "personal bags" for yourself and your children that have:
 - Extra clothing
 - Hygiene products
 - Jewelry
 - Medication
 - Important papers
 - Your Child's Beloved Toys/Items/Blanket
- Create a "first day kit" using a brightly colored basket, bag or box (so its easy to spot during the move) containing things you may need easy access to while moving and unpacking to prevent having to hunt through boxes. Suggested items include: Garbage bags, super glue, tape, box cutters, paper towels, cleaning supplies, snacks, bottled water & drinks, baby food/formula, diapers, chargers, toilet paper, disposable cups and plates, etc.

MOVING DAY

- Take a final tour of previous residence to make sure nothing has been left behind.
- Take one last picture in your previous residence as a keepsake.
- Leave extra keys, garage openers, etc. on the kitchen counter or in a kitchen drawer if not turning in to a company or a new homeowner.
- Move, start unpacking and enjoy your new home!
- Take a picture as you unwind from moving day as a memento. If you want feel up to it, post a picture to social media and tag #MillerFamilyHomesWichita on Facebook or @MillerFamilyHomes on Instagram.

AFTER YOU GET SETTLED

- Schedule your complimentary Mini Lifestyle Photo Shoot. (See the brochure provided in your closing gift for details.)

ADDRESS CHANGE CHECKLIST

Change your address 2 weeks before you move.

- | | | |
|--|---|--|
| <input type="checkbox"/> Post Office | <input type="checkbox"/> House of Worship | <input type="checkbox"/> Doctor's Office(s) |
| <input type="checkbox"/> Bank(s) | <input type="checkbox"/> Car Insurance | <input type="checkbox"/> Pharmacy/Drug Store |
| <input type="checkbox"/> Credit Card(s) | <input type="checkbox"/> Drivers License & DMV | <input type="checkbox"/> Veterinarian |
| <input type="checkbox"/> Employer(s) | <input type="checkbox"/> Health Insurance | <input type="checkbox"/> Babysitter/Child Care |
| <input type="checkbox"/> Retirement | <input type="checkbox"/> Dental Insurance | <input type="checkbox"/> Streaming Services |
| <input type="checkbox"/> Investments | <input type="checkbox"/> Life Insurance | <input type="checkbox"/> Subscriptions |
| <input type="checkbox"/> Cell Phone Provider | <input type="checkbox"/> Voter Registration | <input type="checkbox"/> Online Shopping |
| <input type="checkbox"/> Student Loan | <input type="checkbox"/> Citizenship & Immigration Services | <input type="checkbox"/> Friends & Family |
| <input type="checkbox"/> Loan Issuers | <input type="checkbox"/> Department of Veteran Affairs | <input type="checkbox"/> Financial Aid |
| <input type="checkbox"/> Lawyer | <input type="checkbox"/> Social Security | <input type="checkbox"/> College (If Applicable) |
| <input type="checkbox"/> Library | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Health/Fitness Club | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Country Club | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |

PACKING HACKS

1. Save money on packing material and minimize boxes and bags by wrapping your dishes and other kitchen breakables in clothing.
2. Prevent spills and messes by covering liquids in plastic wrap before putting the lid on.
3. Put paper/Styrofoam plates between breakable plates.
4. As you take furniture and other items apart for moving, put the screws and small accessories in a plastic bag and tape the bag to the item/piece of furniture.
5. Prevent jewelry tangling by threading necklaces and bracelets through straws and/or toilet paper rolls.
6. Label cables, cords and chargers as you pack devices and tape the cord/cable to the device.
7. "Freeze" dresser drawers with Glad Press'N Seal for easy moving and unpacking.
8. Keep pillows and blankets clean, and make them easy to find while moving by putting them in garbage bags. They double as great padding that way too.
9. Color code boxes per room with either different tape, a sticker or different colored markers to help everyone have a good idea of what goes where for faster moving.
10. Pack books in suit cases with wheels.

